



**The Parochial Church Council of the Ecclesiastical
Parish of The Vine Sheffield**

(Known as “The Vine Sheffield”)

Annual Report and Financial Statements
for year ended 31 December 2020

Registered Charity Number 1171476

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The Vine Sheffield
Administrative information
For the year ended 31 December 2020

St. Stephen's Church Building is situated on Fawcett Street in Netherthorpe, Sheffield S3 7PL. St Bartholomew's Church Building is situated on Primrose Hill, Sheffield S6 2UW. It is part of the Diocese of Sheffield within the Church of England. The correspondence address is The Vine Sheffield, St Bartholomew's Building, Primrose Hill, Sheffield S6 2UW

PCC members who have served from April 2019 until the date this report was approved are:

Incumbent:	Rev. William Briggs	
Curate:	N/A	
Lay Vice-Chair:	Ben Widdows	
Wardens:	Stephen Hill	(resigned October)
	Paul Sheridan	
	Andrew Bryce	(instated October)
Treasurer	Jonathan Smith	
Representatives on Deanery Synod:	Ann Humphreys	(resigned October)
	Tim Hawkins	(resigned October)
	Stephen Hill	(instated October)
PCC Secretary	David Smith	
Elected members:	Gill Wier	(resigned October)
	Dave Neath	
	Vicki Neath	
	Martin Horton	
	Ben Widdows	
	Jonathan Smith	
	Claire Law	
	Tina Powell-Wiffen	(instated October)
	Alan Harrison	(instated October)
	Andrew Wier	(instated October)

The PCC's bankers are The Royal Bank of Scotland, Yorkshire Bank, Natwest and CAF.

The Independent Examiner is:

Sarah Lightfoot, FCA DChA

On behalf of:

VAS Community Accountancy, The Circle
33 Rockingham Lane, Sheffield. S1 4FW

**The Vine Sheffield
Annual Report
For the year ended 31 December 2020**

Objectives and activities

The objective of the PCC is promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The Vine Sheffield is an Anglican Church and Ecclesiastical Parish in the areas of Netherthorpe, Uppertorpe, and the Langsett Estate in Sheffield.

Our purpose statement is:

“As an open and prayerful community, it is our desire to know and encounter God’s love in deeper ways and to grow in our response to that love. Challenging each other to become more like Christ and through living out the values of the Kingdom of God we will look to create and develop a network of loving relationships where people can be transformed by encountering Jesus. And we will seek to serve our neighbour, prayerfully expecting God to be at work by following God’s lead.”

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission’s guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Review of the year

The activities and achievements of the Parish in 2020 has been dominated by the response to the Covid-19 pandemic. Public worship was suspended when required with a small service resuming on Sunday afternoons. A youtube livestream on Sunday mornings has been a main focus of worship and discipleship. A zoom meeting following the stream on most Sundays has allowed for ongoing fellowship.

In-person activities have ceased. The conclusion of the Thursday Community Cafe was brought forward in March 2020. The Cafe Zero Foodcycle meal ceased to operate at the same time.

Other activities have moved to an online or virtual form. Godly Play sessions were held by Kathryn Lord in the first half of the year. Most of our small groups have found a way to continue to meet online. When allowed by regulations, our Thursday morning small group has met as a support group at St. Bart’s.

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From the beginning of the pandemic the PCC recognised that there would be some who would be particularly disadvantaged by the circumstances. A "Temporary Pastoral Fund" was authorised by PCC to provide discretionary assistance when possible. This fund has been used to assist house-bound people with some of the fabric of their accommodation. It has also been used to assist those who are otherwise unable to access the internet or digital services.

Our livestream services were initially provided from the vicarage. As restrictions began to ease, this location was moved to St.Barts, to allow for a team to form and grow around the provision of the livestream. The location at St. Bart's accorded with the tentative decision of PCC to begin consolidating our Sunday presence at St. Bart's. The formation of the team accords with the need for a robust "Focal Ministry Team" in the diocesan structures that lie ahead.

Towards the end of the year our thoughts also turned to the outreach that might develop at both ends of the Parish in the years to come. By the end of the year a mission audit process was being developed for our S6 end around the Langsett and Philadelphia estates. At St. Stephen's, a House of Prayer ministry was developed by a small team to provide daily prayer and worship as a foundation for new ministries to emerge in Netherthorpe and surrounds. We are taking particular note of the international and student communities in the S3 end of the parish.

From December 2020, we have hosted Rock Community Church, as an interim hirer of St. Stephen's.

The process for uniting of benefice with St. Timothy's Crookes was actioned throughout 2020. The work to align the operations and mission of the two parishes also commenced and will be substantial work in 2021.

Church Attendance & Meetings: There were 69 parishioners on the Church Electoral Roll at the time of the last APCM (October 2020), this represents an increase from the figure reported last year of 56.

Review of the year: The full PCC met formally 9 times during the year. This was more frequent than the planned 6 as it includes ad-hoc meetings to sign off accounts, post-APCM and additional meetings to deal with additional issues arising from the Covid-19 pandemic. Standing committee met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

The Vine Sheffield Annual Report For the year ended 31 December 2020

Key changes during 2020

The response to the pandemic resulted in a number of changes. This included the hastening of the closure of the Thursday Community Cafe, and the closure of the Cafe Zero foodcycle partnership with Timebuilders at St. Bart's, in March 2020. Public worship at St. Stephen's was suspended in March 2020 and church community gathered online via YouTube livestream and zoom. In-person public worship recommenced in the parish in July 2020, at St. Bart's, taking into account Covid19 regulations, as well as the tentative decision made by PCC in early 2020 to consolidate our Sunday activities at St. Bart's. This public worship was a small service in the afternoon, complementing the morning live stream. A House of Prayer prayer room commenced at St. Stephen's in November 2020, meeting according to regulations.

In response to restructuring of stipended ordained ministry in the Diocese and Deanery, throughout 2020 there has been conversation with St. Timothy's Crookes towards forming a united benefice of the two parishes. The PCC of The Vine formally approved this intention in March. The Diocesan Mission and Pastoral Committee formally commenced the process for drafting a pastoral scheme in the middle of the year. We expect the benefices to be united in July of 2021.

Personnel changes: Amy Hole was placed with the church as an ordination candidate from late 2019 until March 2020. In late 2020 we learned that Amy will join the forthcoming united benefice as our Curate. Kathryn Lord, children's worker, and Godly Play leader, left the church in August 2020.

Because of the pandemic the APCM was delayed until October 2020. At this point Steve Hill stepped back as Warden. Andrew Bryce was elected as a new warden alongside Paul Sheridan. Steve was elected as our Deanery Synod representative.

In preparation for the united benefice as a Mission Area for "Oversight Ministry" the vicar formed a "Ministry Leadership Team" to serve as a strategic advisory group for the incumbent. The members of this team are Rev. Gill Briggs, Paul Sheridan, Tina Powell-Wiffen, Dave Neath, Claire Law, and Steve Hill.

From October 2020 our safeguarding administration was delegated to Siobhan Melville, the administrator at St. Timothy's Crookes. Gill Wier remains the Safeguarding Officer at The Vine.

The Vine Sheffield Annual Report For the year ended 31 December 2020

Future Plans

The ongoing pandemic inserts a degree of uncertainty in the plans for 2021 and beyond. However, there are three dominant factors that inform our planning:

1. The uniting of benefice with St. Timothy's Crookes. An Interim Council has been formed, consisting of representatives from both parishes, that will advise PCCs on opportunities for cooperation, collaboration, and alignment of church management. This will be a substantial piece of work throughout 2021. Significant structural or staffing changes are not expected in the immediate term. Shared budgeting, including the employment of an Operations Manager suited to the size of the new benefice, will be part of the medium-term planning ahead of 2022.
2. The recommencing of in-person worship will require care and thoughtfulness. The consolidation of Sunday location at St. Bart's will require that we revisit the necessary building work that was being considered in early 2020. Our desire is to be driven by mission and a mission audit process for the Langsett and Philadelphia Estates is being commissioned to inform our activities in S6.
3. The consultation in 2019 and 2020 affirmed that we do not wish to abandon either end of our Parish. Our presence and activities at St. Stephen's will be given serious consideration in 2021. St. Stephen's commences 2021 as a venue for hire to Rock Community Church. Subsequent to the end of that arrangement a change of status to Festival Church may be appropriate.

More importantly, outreach and mission in Netherthorpe is in a different context to that in S6. As part of the benefice considerations, the use of the current vicarage in Uppertorpe Rd for mission purposes has been assured by the Archdeacon. We will need to spend 2021 planning and budgeting for mission activities that can be located there. It is likely that a form of intercultural outreach with the inclusion of students will be relevant in the Netherthorpe Area.

Financial Review

We are pleased to note that, in a year of uncertainty which has impacted many voluntary organisations in a number of different ways, The Vine has had a relatively stable year financially.

Whilst the PCC made worst-case scenario revisions to our budget in March 2020, our eventual position was close to break-even, even having designated funds to a Temporary Pastoral Fund, helping individuals struggling as a result of the Covid-19 pandemic.

The Vine Sheffield Annual Report For the year ended 31 December 2020

We remain cautious about potential financial issues arising as a result of the pandemic, but feel able to plan for 2021 based on continued strong giving & investment income, combined with relatively stable fixed costs.

Income

The Vine received £132,756 in total during 2020, an increase of £8,456 on 2019's receipts. Of this income, £105,084 was received into General Funds, £315 into Designated funds and £27,357 into Restricted funds (the majority of which was a £25,500 common fund contribution grant sent to us by the Sheffield Burgesses Trust on the condition it was sent straight to the Diocese).

Overall donations increased in 2020. Whilst there was a significant decrease in collections at services, planned giving increased in 2020, and there were a number of ad-hoc online donations.

Building Hire income almost halved in 2020, reducing from £8,200 to £4,435, however the effects of this were mitigated by continued strong investment income (£15,902) alongside some other ad-hoc sources of income.

Expenditure

£140,589 was spent to provide Christian ministry at The Vine PCC, of which £106,140 was from General Funds, £5,777 from Designated Funds and £28,672 from Restricted Funds.

Whilst a many running costs have remained at a similar level to 2019, there was a marked increase in building maintenance costs, and costs associated with setting up and maintaining online services (for which we did receive a small amount of grant money, £500, from a diocese initiative).

Staff salaries remained fairly consistent in 2020, despite the decision to furlough a member of staff, as the church decided to continue paying full salaries, whilst recouping some costs via the furlough scheme.

£5,000 was transferred from General Funds to establish the Temporary pastoral fund (which was also established to receive income from individual donors). Most of this balance was spent on initiatives during 2020, and decisions about its continuation are being made as part of the 2021 budgeting process.

The Vine Sheffield Annual Report For the year ended 31 December 2020

Net Position & Balances

During 2020, The Vine spent £7,883 more than it received. However, since Designated and Restricted losses amounted to £6,777, the General Funds deficit was more limited at £1,056 (before transfers).

The balances carried forward at 31 December 2020 on general funds totalled £27,553, restricted funds £8,661 and the designated funds £240,275 leading to an overall total of £276,489. The total market value of investments held on 31 December 2020 was £555,255.

Reserves Policy

It is PCC policy to maintain a balance on general funds to cover emergency situations that may arise from time to time. This is a minimum of £24,000 based on three months of expected expenditure of general funds, including only the three admin and cleaning salaries related to this. Whilst we do not currently employ staff at this level, it feels prudent to maintain a high level of reserves, however the reserves policy will be reviewed if circumstances significantly change.

Disregarding the balances held in Designated and Restricted funds, The Vine's general fund balance at 31 December 2020 of £27,553 met this reserves requirement. Overall balances will continue to be monitored on a regular basis during 2020.

In addition to the general funds £240,275 was held as designated funds. £200,000 of this is designated towards the St Bart's redevelopment.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC registered with the Charity Commission on 6 February 2017, as its income exceeded £100,000. The Charity number is 1171476.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

New PCC members receive appropriate training and induction, drawing on Diocesan courses where necessary.

The PCC meets on average every two months. Operational issues between PCC meetings are considered by Standing Committee (which consists of the Vicar, Wardens, Treasurer, and one/two other PCC members).

**The Vine Sheffield
Annual Report
For the year ended 31 December 2020**

The annual report and financial statements were approved by the PCC on 26/4/2021

Signed on their behalf by

A handwritten signature in black ink, appearing to read 'W. Briggs', written in a cursive style.

Will Briggs
(Incumbent)

Independent Examiner's report to the PCC Members of The Vine Sheffield

I report to the PCC members on my examination of the accounts of The Vine Sheffield (the Charity) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S Lightfoot
Sarah Lightfoot, FCA, DChA
On behalf of:
VAS Community Accountancy
The Circle
33, Rockingham Lane
Sheffield
S1 4FW

Date: 29 April 2021

The Vine, Sheffield

Receipts and payments

For the year ended 31 December 2020

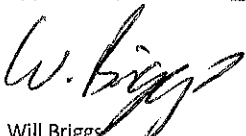
	Notes	General funds £	Designated funds £	Restricted funds £	Endowment funds £	2020 Total £	2019 Total £
Receipts from:							
Donations							
Planned giving		58,089	-	-	-	58,089	56,581
Collections at services		386	-	-	-	386	2,661
Other giving		1,713	-	1,357	-	3,070	1,241
Gift aid recovered		15,424	-	-	-	15,424	16,819
Legacies		500	-	-	-	500	-
Church activities							
Building hire		4,435	-	-	-	4,435	8,200
Church flat rental		4,200	-	-	-	4,200	4,200
Cafe income		-	315	-	-	315	2,087
Weekend away income		-	-	-	-	-	2,140
PCC fees		220	-	-	-	220	766
Grants		-	-	26,000	-	26,000	12,309
Other		2,442	-	-	-	2,442	1,442
Investment income		15,902	-	-	-	15,902	15,854
Furlough scheme grant		1,773	-	-	-	1,773	-
Total receipts		105,084	315	27,357	-	132,756	124,300
Payments from:							
Church activities							
Giving and donations		8,600	4,512	1,357	-	14,469	6,600
Common Fund		46,116	-	25,500	-	71,616	45,212
Staff costs	6	14,146	-	-	-	14,146	24,083
Clergy and staff expenses		1,302	-	-	-	1,302	2,317
Mission and evangelism							
Cafe costs		-	257	-	-	257	1,994
Mutual Blessings - activity costs		-	-	420	-	420	3,602
Youth work		-	-	-	-	-	9
Weekend away		-	-	-	-	-	2,519
Other mission and evangelism costs		37	-	-	-	37	4,583
Church and centre running costs							
Upkeep of services		3,702	-	500	-	4,202	861
Heating, lighting and insurance		15,675	-	-	-	15,675	16,556
Building maintenance costs		8,812	-	563	-	9,375	7,562
Other running costs		6,775	-	332	-	7,107	7,574
Governance costs		600	-	-	-	600	600
Major repairs		-	-	-	-	-	-
Flat costs		316	-	-	-	316	856
Major building work		-	1,008	-	-	1,008	-
Other costs		59	-	-	-	59	249
Return of grant not spent		-	-	-	-	-	946
		106,140	5,777	28,672	-	140,589	126,123
Net receipts/(payments)		(1,056)	(5,462)	(1,315)	-	(7,833)	(1,823)
Transfers	7	(5,000)	5,000	-	-	-	-
Net movement in funds		(6,056)	(462)	(1,315)	-	(7,833)	(1,823)
Total cash funds brought forward		33,609	240,737	9,976	-	284,322	286,145
Total cash funds carried forward		27,553	240,275	8,661	-	276,489	284,322

The Vine, Sheffield

**Statement of Assets and Liabilities
As at 31 December 2020**

	General funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2020 £	Total 2019 £
Cash funds						
Bank current accounts	7,572	3,894	8,661	-	20,127	42,299
Deposit account	19,981	236,274	-	-	256,255	241,614
Cash in hand	-	107	-	-	107	409
Total cash funds	27,553	240,275	8,661	-	276,489	284,322
Debtors						
Gift Aid claim	3,898	-	-	-	3,898	3,898
Building hire income	526	-	-	-	526	32
Flat rental income	181	-	-	-	181	181
Grant - Sheffield Church Burgesses Trust	-	-	-	-	-	25,500
Total debtors	4,605	-	-	-	4,605	29,611
Investment assets						
CCLA investment fund - accumulated funds	-	-	-	34,081	34,081	32,036
CCLA investment fund - income shares	-	-	-	521,174	521,174	488,609
Total investment assets	-	-	-	555,255	555,255	520,645
Liabilities						
Independent examination fee	600	-	-	-	600	660
Church and centre running costs	192	-	-	-	192	332
Other running costs	48	-	-	-	48	121
Other expenses	50	-	-	-	50	165
Common Fund	-	-	-	-	-	25,500
Building hire income	-	-	-	-	-	1,400
Total liabilities	890	-	-	-	890	28,178

Approved by the PCC on 26/4/2021 and signed on their behalf by:


Will Briggs
(Incumbent)

The Vine, Sheffield

Notes to the financial statements

For the year ended 31 December 2020

1 Accounting policies

Basis of preparation

The accounts are prepared in line with the Charity Commission guidance on "Receipts and payments" accounts and the Church Accounting Regulation 2016.

Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Funds

General funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose.

Designated funds are set aside at the discretion of the PCC.

Restricted funds are to be used for specific purposes as laid down by the donor.

Endowment funds arise from specific gifts left to the church and are held as investments. The investment income generated from these investments can be used towards the general purposes of the charity.

2 Designated funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Vicars discretionary fund	4,459	-	(287)	-	4,172
Advancing Kingdom purposes	34,491	-	-	-	34,491
St Bart's Fabric Fund	1,729	-	(1,008)	-	721
St Bart's Building Improvement Fund	200,000	-	-	-	200,000
Community Cafe	58	315	(257)	-	116
Temporary pastoral fund	-	-	(4,225)	5,000	775
	<u>240,737</u>	<u>315</u>	<u>(5,777)</u>	<u>5,000</u>	<u>240,275</u>

Vicars discretionary fund

These funds have arisen on the consolidation of the St George's church charities and other charities, previously under the auspices of the Netherthorpe Parish Trustees, now under The Vine PCC. The St George's Church Charities are to be used for the relief of sickness or need in the former ecclesiastical parishes of St George and St Stephens. The PCC have decided that the funds continue to be used within the charitable purposes, for the discretionary use of the vicar, or to contribute towards church-led projects which benefit the sick and/or needy.

Advancing Kingdom purposes

While monies still exist in the Fund, it will be spent on advancing Kingdom purposes within the Parish, with an unanimous decision from PCC on what to spend it on. Advanced Kingdom purposes could include spending it on the buildings, in line with discussions within the PCC about how the buildings can be used to advance kingdom purposes. Investment income from the underlying cash held for this fund will be applied to this fund.

St Bart's Fabric Fund

This fund originally arose on designation by the PCC, and can be spent on maintenance to the fabric of St Bart's buildings. The PCC agreed to use the St Bart's Fabric Fund money towards a feasibility study and architects brief for redeveloping St Bart's building. Money has also been spent on architects' drawings.

The Vine, Sheffield

Notes to the financial statements For the year ended 31 December 2020

2 Designated funds - continued

St Bart's Building Improvement Fund

As part of the PCC's move to a total return approach to their investments, £200,000 has been designated towards the planned major building work at St Bart's. See note 4 for further details.

The interest on the improvement fund investments has been treated as general fund income to help fund ongoing church costs, in line with PCC decisions in 2016.

Community Cafe

The Community Cafe fund contributes some of its surplus income to general Funds due to its use of St Stephen's building. The building use contributions are shown as transfers between funds.

Temporary pastoral fund

A new fund, the Temporary Pastoral Fund, was created in 2020 in response to any financial need arising from parishioners, or others, as a result of Covid-19. The PCC agreed to transfer £5,000, which would be administered by nominated individuals from Standing Committee.

3 Restricted funds

	Note	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Mutual Blessings	9	9,571	-	(420)	-	9,151
St Barts community meal related expenses		906	-	(895)	-	11
Church weekend away		(501)	-	-	-	(501)
Temporary pastoral fund		-	1,357	(1,357)	-	-
Diocesan Grant		-	500	(500)	-	-
Common Fund contribution 2019		-	25,500	(25,500)	-	-
		<u>9,976</u>	<u>27,357</u>	<u>(28,672)</u>	<u>-</u>	<u>8,661</u>

Mutual Blessings

The Mutual Blessings grants are to be spent on promoting, training and enabling equipping churches to undertake Godly Play within their own setting and for Godly Play to be taken more into schools and elderly care settings. More information is given regarding this in note 9.

Church weekend away

The church weekend away monies have been treated as restricted. The costs were £501 more than the income received resulting in a negative fund balance. Another weekend away was due to be held in 2020, but was postponed. If the fund is still in deficit after the next weekend, then the PCC will fund this from general funds.

Temporary pastoral fund

Contributions were made members of the congregation to provide support for those in hardship due to the COVID-19 crisis. A further £5,000 was set aside by the PCC and was shown within designated funds.

Diocesan Grant

The Diocese provided a £500 grant for equipment to help churches in lockdown which was fully spent.

Common Fund contribution 2019

The Sheffield Church Burgesses Trust made a grant of £25,500 in relation to the 2019 Common Fund contribution to the Diocese.

The Vine, Sheffield

Notes to the financial statements

For the year ended 31 December 2020

4 Endowment funds and total return investment

In March 2016, the PCC adopted a Total Return basis to the majority of their endowments, using the 1996 valuation. This sets the baseline value of the gift component of the endowment to which any subsequent gifts of endowment are added. The difference between the total of endowment funds as at the 1996 valuation and the value of the gift component represented the opening balance of unapplied total return.

The power of total return permits the PCC to invest permanently endowed funds to maximise total return and to apply an appropriate portion of the unapplied total return to income each year. Until the power is exercised to transfer a portion of unapplied total return to income, the unapplied total return remains invested as part of the permanent endowment.

The power allows the trustees to decide in each year how much of the unapplied total return is transferred to income funds and so available for expenditure. No amount has been transferred this year.

The investment fund an application of total return to permanent endowment funds:

	Endowment £	Unapplied total return £	Total £
Opening value of endowment:			
Gift component of permanent endowment:	223,303	-	223,303
Unapplied total return	-	297,342	297,342
	<u>223,303</u>	<u>297,342</u>	<u>520,645</u>
Movement in year:			
Investment valuation gains/(losses)	-	34,610	34,610
Net movement in reporting period	-	34,610	34,610
Closing value of endowment:			
Gift component of permanent endowment:	223,303	-	223,303
Unapplied total return	-	331,952	331,952
Market value of investments	<u>223,303</u>	<u>331,952</u>	<u>555,255</u>

Investment income earned from the endowment investments is applied to the general fund, to assist with ongoing maintenance work, as agreed by the PCC.

5 Related party transactions

PCC members and senior staff, and their close relatives donated £42,653 in addition to any amounts given within the collection, during the year.

PCC members received no remuneration for their role as trustees during the year. Clergy, curate and staff expenses of 1,302 (2019: £2,317) comprise primarily costs to allow the clergy and staff to fulfil their roles, for example telephone recharges and hospitality contributions.

Included in the above clergy and staff costs 531 (2019: £510) was paid for the vicarage water bills.

- Martin Horton, a PCC member, and his wife Eva received mission support of £1,210 via Wycliffe Bible Translators.
- The DATIC Trust, for whom David Smith is a Trustee, received a donation of £1,210. David Smith is the PCC secretary.
- Some trustees and their families also received discounted room hire, at the rates available to all church members.

6 Payroll costs

	Average no. of staff	2020 £	2019 £
<u>Salaries and redundancy costs</u>			
Administration and cleaning	2	14,146	14,610
Mutual Blessings	1	-	9,473
		<u>14,146</u>	<u>24,083</u>

The Vine, Sheffield

Notes to the financial statements
For the year ended 31 December 2020

7 Transfers

	Transfers to/(from):	Transfers to/(from):		
		General funds £	Designated funds £	Restricted funds £
Restricted funds				
Temporary pastoral fund	5,000			
	<u>5,000</u>	(5,000)		5,000
		<u>(5,000)</u>	<u>-</u>	<u>5,000</u>

8 General funds - Building income and expenditure

Below is an extraction from the general funds showing, where applicable, building income and expenditure relating to St Barts and St Stephens.

		General £	St Bart's £	St Stephen's £	2020 Total £
Receipts:	Building hire and contribution to church events	4,435	-	-	4,435
		<u>4,435</u>	<u>-</u>	<u>-</u>	<u>4,435</u>
Payments:	Staff costs	8,826	5,320	-	14,146
	Church and centre running costs				
	Upkeep of services	3,702	-	-	3,702
	Heating, lighting and insurance	8,582	6,948	145	15,675
	Building maintenance costs	8,812	-	-	8,812
	Other running costs	6,775	-	-	6,775
		<u>36,697</u>	<u>12,268</u>	<u>145</u>	<u>49,110</u>

The Vine, Sheffield

Notes to the financial statements
For the year ended 31 December 2020

9 Mutual Blessings

This section shows a breakdown of receipts and payments for the Mutual Blessings Fund for the year. The pots listed within the Mutual Blessing Fund make a distinction between activity carried out in Sheffield and outside and the type of activity. They are related closely to the criteria for each of the grants received.

- The Churches Support pot holds funding received and costs are incurred to support churches within the Diocese, whereas Sheffield Churches Support pot is only used to support churches within Sheffield. N.B. The grants allow the possibility of transfers from the Churches support monies (covering the whole of the Diocese) to the Sheffield Churches support monies (which is restricted to the Sheffield city boundary).
- The Elders pots distinguish between the work occurring within the City of Sheffield boundary (Local Elders) and the work funded to expand this on a national/international level (National Elders).
- Following discussion with Kathryn Lord in 2020, it was decided that The Vine would no longer oversee the work of Mutual Blessings. As a result, a process is underway to consult with funders and PCC about the remaining money in each Restricted fund, with the ultimate aim of transferring this money to an appropriate recipient, or manage the spend of any remaining money in the fund.

	2020				2020	2019
	Churches Support	Local Elders	National Elders	People Keeping Well	Total	Total
	£	£	£	£	£	£
Receipts from:						
Church activities						
Grants						
Methodist Learning and Development Fund	-	-	-	-	-	1,328
People Keeping Well	-	-	-	-	-	9,981
Other						
Participant Course Income - Non-gift aided	-	-	-	-	-	60
Other income (includes fundraised income)	-	-	-	-	-	60
Mutual Blessing receipts	-	-	-	-	-	11,429
Payments from:						
Church activities						
Staff costs	-	-	-	-	-	9,474
Clergy and staff expenses						
Staff travel	-	-	-	-	-	284
Mission and evangelism: Mutual Blessings - activity costs						
Miscellany	-	120	-	-	120	605
Resources	-	-	-	-	-	1,028
Resources grants	150	-	-	-	150	600
Training events	-	-	-	-	-	14
Training grants	150	-	-	-	150	300
Consultancy fees	-	-	-	-	-	854
Other	-	-	-	-	-	44
Mutual Blessing payments	300	120	-	-	420	13,203
Net receipts/(payments)	(300)	(120)	-	-	(420)	(1,774)
Transfers						
Mutual Blessings Miscellany Transfers	-	-	-	-	-	(469)
	-	-	-	-	-	(469)
Net movement in funds	(300)	(120)	-	-	(420)	(2,243)
Cash funds brought forward	5,418	1,667	1,788	698	9,571	11,814
Cash funds carried forward	5,118	1,547	1,788	698	9,151	9,571